



Department  
for Education

IEU  
Level 3, Riverside  
Bishopsgate House  
Feethams  
Darlington  
DL1 5QE

The Proprietor  
Willow Park School  
Newbold-on-Avon Rfc  
Parkfield Road  
Rugby  
Warwickshire  
CV21 1EZ

[registration.enquiries@education.gov.uk](mailto:registration.enquiries@education.gov.uk)

Our ref: 937/6048

Date: 15 January 2025

Dear Proprietor,

## WILLOW PARK SCHOOL

### NOTICE REQUIRING AN ACTION PLAN – SECTION 114(5) OF THE EDUCATION AND SKILLS ACT 2008

The Secretary of State has considered the attached report related to the inspection of Willow Park School (“the School”) between 3 – 5 December 2024. As a result, the Secretary of State is satisfied that Independent School Standards<sup>1</sup> specified in Annex 1 to this letter are not being met in relation to the School.

In the light of the failings at your School against the Independent School Standards, the Secretary of State has decided to require you to submit an action plan for approval.

This letter, therefore, constitutes notice to you, as the proprietor of the School, that **you are required to submit an action plan** to the Secretary of State for approval and that **you must do so by 17 February 2025**. Furthermore, that action plan must specify the steps that will be taken to meet each of the Independent School Standards specified in Annex 1 to this letter and the time by which each step will be taken.

Our expectation is that the date or dates, given in the action plan which you submit, by which any steps will be taken to meet the Independent School Standards in question will not be after 15 April 2025.

A template and supporting advice are enclosed which should help you in drawing up a satisfactory action plan. The action plan should be sent to [registration.enquiries@education.gov.uk](mailto:registration.enquiries@education.gov.uk).

Further, you are reminded that the Independent School Standards require that a copy of the attached inspection report is published and maintained on the School’s website<sup>2</sup>, and that a copy is provided to the parents of each registered pupil at the School. The next inspection of the School will check for compliance.

**It is important you respond to this notice by submitting a satisfactory action plan and then properly implement it where it is approved by us.** The non-submission of an action plan, the rejection by the Secretary of State of an action plan or an approved action plan not

<sup>1</sup> [The Education \(Independent School Standards\) Regulations 2014 \(SI 2014/3283\)](#)

<sup>2</sup> See paragraph 32(1)(d) in the Schedule to the Education (Independent School Standards) Regulations 2014

being implemented can lead to enforcement action. DfE's [regulatory and enforcement action policy statement](#) provides further information about how we regulate independent schools in England. Enforcement action includes the option of de-registering a school.

We intend to commission an inspection of the School, at an appropriate point, to check for compliance with the Independent School Standards.

Finally, you may wish to note that reference to this notice being issued will be published shortly [here](#) on the GOV.UK website.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'S. Orton', with a long horizontal flourish extending to the right.

Sophie Orton

Independent Education Unit

For and on behalf of the Secretary of State for Education

## ANNEX 1

### Willow Park School ("the School")

The following Independent School Standards, as prescribed in the Schedule to the Education (Independent School Standards) Regulations 2014, are not being met in relation to the School:

#### **PART 1: Quality of education provided**

1. *The standards about the quality of education provided at the school are those contained in this Part.*

3. The standard in this paragraph is met if the proprietor ensures that the teaching at the school—

(c) involves well planned lessons and effective teaching methods, activities and management of class time; and

(d) shows a good understanding of the aptitudes, needs and prior attainments of the pupils, and ensures that these are taken into account in the planning of lessons.

#### **PART 8: Quality of leadership in and management of schools**

34. (1) The standard about the quality of leadership and management is met if the proprietor ensures that persons with leadership and management responsibilities at the school—

(a) demonstrate good skills and knowledge appropriate to their role so that the independent school standards are met consistently; and

(b) fulfil their responsibilities effectively so that the independent school standards are met consistently.